



**COUNTY OF CHESTER
OFFICE OF THE RECORDER OF DEEDS**

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RYAN A. COSTELLO, ESQ., Recorder
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**SAME DAY RECORDING OF SUBDIVISION PLANS AND/OR
PLATS STOPS DAILY AT 3:30 PM**

TO: TITLE COMMUNITY

FROM: RYAN A. COSTELLO, ESQUIRE

DATE: January 29, 2010

**RE: SAME DAY RECORDING OF SUBDIVISION PLANS AND/OR
PLATS STOPS AT 3:30 PM DAILY**

In order for the Recorder of Deeds office to meet the requirements of the County's Strategic Plan, all recordings must be processed by close of business on a daily basis. Recording and processing procedures for plans and plats are complex and time consuming.

Therefore, beginning March 1, 2010, subdivision plans and/or plats brought to the front recording counter after 3:30 p.m. will be recorded and processed the following business day.

We thank you for your cooperation.

Should you have further questions, please e-mail us at RodInfo@chesco.org.